Name

[xxxxxxx@xxx.edu](mailto:xxxxxxx@xxx.edu)

|  |  |
| --- | --- |
| **Current Address:**  xxxx Terrace  Gainesville, Florida 32608  Mobile: (xxx) xxx-xxxx | Permanent Address: xxxx Riviera Shore  Orlando, Florida 32817  Phone: (xxx) xxx-xxxx |

**OBJECTIVE:** Seeking an INROADS Internship where I may use my finance background and interpersonal skills to further company growth

**EDUCATION: University of Florida, Gainesville, Florida**

**Bachelor of Arts in Finance**

**Minor in Accounting**

**GPA 3.03/4.0 Expected Graduation Date: May 2018 CPA Eligible May 2013 (For Accounting Majors Only)**

## RELEVANT COURSES:

|  |  |  |
| --- | --- | --- |
| * Marketing * Managerial Accounting * Statistics for Business | * Managerial Economics * Management * Financial Accounting | * Principles of Finance * Legal Environment of Business * Operations Management |

## PROJECTS:

**EMC Case Study Competition Solution Architect September 2009 - November 2010**

* Conducted research in the IT infrastructure and data storage products
* Provided custom made solution proposal using data storage products for big data industry
* Prepared presentation with proposal and presented to judges, simulating a real situation resulting in first place

**CROME: Sea Perch Robot Project Team Member****October 2009 - November 2010**

* Designed a robotic submarine made of PVC tubes combining two smaller robots able to complete challenges under the water
* Calibrated the buoyant force to equilibrate it under the water

## EXPERIENCE:

**Office of Community Service, Gainesville, FL Office Assistant January 2009 – Present**

* Market services related to learning and community service using multiple channels of distribution to students
* Communicate directly with students, faculty, staff, and community contacts via traditional and electronic means
* Organizing Spring 2009 Volunteer Fairs, which involves coordination of over 50 volunteer agencies

**Ann Taylor, Orlando, FL Client Associate** **May 2008 – December 2008**

* Responsible for direct sales of company merchandise increasing sales by 10%
* Achieved 7% of daily gross sales for this Orlando location
* Recognized as top employee for credit card activations during Summer 2008

**Office Depot, Orlando, FL Assistant May 2007 – December 2007**

* Marketed company merchandise to individuals and businesses
* Completed customer service and sales training program
* Voted Employee of the Month for the months of August and October 2007

## LEADERSHIP:

**Indian Student Association Dance Director** **September 2008 – Present**

* Recruit, produce, and manage a dance group of 12 members for an annual celebration
* Coordinate 2003 National Gandhi Day of Service involving over 100 members

**South Asian Student Alliance Co-Chair June 2007 – May 2009**

* Directed and managed cultural programming for South Asian Student Alliance (SASA)
* Coordinated nationwide dance competition involving over a dozen South Asian student organizations

## ACTIVITIES/AWARDS:

* International Business Society Member January 2009 – Present
* CHAMPS Mentoring program Public School Mentor May 2007 – Present
* Business Administration College Council Member December 2006 – Present
* Florida Bright Futures Scholarship Recipient September 2006 – Present

**TECHNICAL / NON-TECHNICAL SKILLS**:

* Fluent in Hindi
* Microsoft Word, Excel, PowerPoint
* C+ +, Cobol